

**Animal Guardians Horse Rescue, Inc.**

**Volunteer Application**

Name(s): \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Relationship to Rescue Member: \_\_\_\_\_

Emergency Contact Home/Cell Phone: \_\_\_\_\_

**Write Your Preferred Service Times:**

Mondays                      A.M. \_\_\_\_\_                      P.M. \_\_\_\_\_

Tuesdays                      A.M. \_\_\_\_\_                      P.M. \_\_\_\_\_

Wednesdays                      A.M. \_\_\_\_\_                      P.M. \_\_\_\_\_

Thursdays                      A.M. \_\_\_\_\_                      P.M. \_\_\_\_\_

Fridays                      A.M. \_\_\_\_\_                      P.M. \_\_\_\_\_

Saturdays                      A.M. \_\_\_\_\_                      P.M. \_\_\_\_\_

Sundays                      A.M. \_\_\_\_\_                      P.M. \_\_\_\_\_

**Please answer the following questions:**

- Why do you want to volunteer with our organization?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- What experience and skills do you bring to our organization?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- What do you feel makes a positive and meaningful volunteer experience? And how will you contribute to making this a lasting relationship with the organization?

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- Are you serving on probation / have you ever been convicted of a misdemeanor / felony charge? \_\_\_\_\_

Please explain if yes: \_\_\_\_\_  
\_\_\_\_\_

- Are you willing / able to commit to your Volunteer assignment for a minimum of 6 - 10 hours per month, for a minimum of 6 months? \_\_\_\_\_

Please explain if no: \_\_\_\_\_  
\_\_\_\_\_

- Do you have any special physical / mental / intellectual challenges and requirements / requests of our organization for equal opportunity access or accommodations to perform your Volunteer duties as assigned? \_\_\_\_\_

Please explain if yes: \_\_\_\_\_  
\_\_\_\_\_

- Do you understand that this organization is non-discriminatory, but All Volunteers must read, understand, and abide by the Rules/Regulations Forms and Voluntary Member Handbook provided to you when you joined? Volunteer whom are non-compliant or unable / unwilling to understand / abide by the safety procedures / regulations will be dismissed. Do you understand this? \_\_\_\_\_

Please explain if no: \_\_\_\_\_  
\_\_\_\_\_

- If you are providing service as a DHC Volunteer, do you understand and agree to the process of training, evaluation, and levels 1, 2, and 3? Do you understand and agree to the qualification factors and flexible assignments to varied horses at varied sites based on your current level of performance / skills; not necessarily based on proximity to your home or your available schedule? \_\_\_\_\_

Please explain if no: \_\_\_\_\_  
\_\_\_\_\_

- Do you understand the importance of safety, liability, and confidentiality? Being that our rescue horses are fostered and boarded on private properties, do you understand and agree to follow all safety rules / procedures posted in your handbook and at the sites, to

communicate your schedules regularly with the site owners and Volunteer Coordinator, and to maintain the utmost professionalism, courtesy and representation of high standards for the organization while on the properties belonging to / not belonging to the organization?

Please explain if no: \_\_\_\_\_  
\_\_\_\_\_

- Do you understand that this organization requires a set schedule of DHC Volunteer visitations for specific horses / specific tasks at specific sites? Do you understand and agree to sign in / out, document your assigned tasks, communicate your schedules regularly, and participate in all equine training requirements for specific horses as assigned? \_\_\_\_\_

Please explain if no: \_\_\_\_\_  
\_\_\_\_\_

- Do you have any further questions / concerns which have not been answered in the Voluntary Member Handbook / Rules & Regulations, or on the Get Involved page of our website that you need us to address herein? \_\_\_\_\_

Please explain if yes: \_\_\_\_\_  
\_\_\_\_\_

### **Acknowledgement**

I fully understand and agree that I am providing my services in a volunteer capacity without any expressed or implied promise of salary or employment benefits. I agree to perform my volunteer duties to the best of my ability and to adhere to the guidelines set forth in the Voluntary Member Handbook. I recognize that working with horses places me at physical risk, and agree to assume that risk. Therefore, I hereby completely release and entirely discharge AGHR, its agents and its Board of Directors and other volunteers, foster caregivers, and designees/assigns, from any and all claims and causes of action of negligence or gross negligence that I or another might have or bring related to or arising from any injury or damage that I should sustain while assisting AGHR or in connection with my volunteer work with AGHR. I agree to sign the additional Equine Liability Waiver & Hold Harmless Agreement and Confidentiality Affidavit forms. I agree to attend scheduled Experiential Learning Trainings in order to maximize my learning and skills opportunities, and work safely and effectively with rescue horses independently and in a mature & professional manner.

Volunteer's Printed Name: \_\_\_\_\_

Volunteer's Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**The next 3 pages will show addendum applications for: Direct Horse Care Volunteers, Leadership Team Volunteers, and Pro Bono Professional Volunteers. Please fill out the page(s) relevant to the position you are applying for and submit with this general application.**

## **ADDENDUM A: DIRECT HORSE CARE VOLUNTEER APPLICATION**

### **I Want To Serve As A Direct Horse Care (DHC) Volunteer in Your Equine Programs:**

**My Level of Horse Handling Experience: (check off one)**

- a.) Level 1: No prior experience / beginner \_\_\_\_\_
- b.) Level 2: Some experience / intermediate \_\_\_\_\_
- c.) Level 3: Experienced / professional / pro bono trainer \_\_\_\_\_

- **All DHC Volunteers** are required to serve a **minimum of 6 hours per month** including scheduled trainings.
- **All Level 1 and 2 DHC Volunteers** are required to **attend all scheduled trainings & volunteer meetings** with the Lead Volunteer / Volunteer Coordinator.
- **All DHC Volunteers** are required to **assist with and attend all scheduled community outreach special events, EAL activities, Natural Horsemanship Training activities**, and promote the rescue as **Ambassadors** for the organization.
- **Level 3 DHC Volunteers** are encouraged to serve on the **Leadership Team** as a **Volunteer Mentor, Lead Volunteer, Pro Bono Horse Trainer, or Volunteer Coordinator**. This level of volunteering requires **10+ hours per month** service time and dedication is rewarded at numerous award ceremonies / clinics throughout the year.
- **All DHC Volunteers** are **encouraged to join the organization** with an annual tax-deductible dues donation for **annual membership dues**:
  - a.) **Golden Horseshoe Membership** - \$100 per year (includes shirt, calendar, subscription to newsletter publication, online brief newsletter, entry in all clinics / events / trainings, awards / gifts)
  - b.) **Silver Horseshoe Membership** - \$75 per year (includes shirt, subscription to online brief newsletter, entry in some clinics / events / trainings, gifts)
  - c.) **Bronze Horseshoe membership** - \$50 per year (includes shirt, subscription to online brief newsletter, entry in rescue trainings, gifts)

**Membership Level Selected:** \_\_\_\_\_

**Dues Donation:** \$ \_\_\_\_\_ **Membership Year:** \_\_\_\_\_ **Shirt Size:** \_\_\_\_\_

## **ADDENDUM B: LEADERSHIP TEAM VOLUNTEER APPLICATION**

### **My Expertise Interest: (check off one):**

#### **1.) Board of Directors Positions of Interest:**

- a.) President \_\_\_\_
- b.) Secretary \_\_\_\_
- c.) Treasurer \_\_\_\_
- d.) Director of Development \_\_\_\_
- e.) Marketing Director \_\_\_\_
- f.) Youth Programming Director \_\_\_\_
- g.) Outreach & Events Coordinator \_\_\_\_
- h.) Volunteer Coordinator \_\_\_\_
- i.) Lead Volunteer / Mentor \_\_\_\_
- j.) Fundraising / Bequests Officer \_\_\_\_
- k.) Grants Committee Director \_\_\_\_
- l.) Executive Director \_\_\_\_
- m.) Advisory Board Committee Chair \_\_\_\_
- n.) Other: \_\_\_\_\_

- **All Leadership Team (LT) Volunteers** are required to serve a **minimum of 10 hours per month** including scheduled Board / Planning Meetings as assigned.
- **President, Secretary, and Treasurer** are **voted on by the general membership for up to 3 annual terms**. **All other LT Volunteers** are **appointed by the Executive Director and/or Board of Directors per term as needed**.
- **President, Secretary, Treasurer** are **required to attend 4 Board of Directors Meetings per year**. **All Other Directors at Large, Coordinators, & Committee Chairs** are **required to schedule and attend meetings for planning and organizational purposes**. They may be requested to attend quarterly Board of Directors Mtgs
- **All LT Volunteers** are **required to assist with and attend all scheduled community outreach special events** and promote the rescue as **Ambassadors** for the organization.
- **LT Volunteers** may be eligible for **scholarships, travel stipends for conferences / clinics, free entry to special trainings / clinics, awards / gifts / dedication ceremonies, letters of reference for employers / university internships, riding experiences**.
- **LT Volunteers** are encouraged to participate in **fundraiser drives, donations drives, membership drives, and other fundraising activity** throughout the year.
- **All LT Volunteers** are **encouraged to join the organization** with an annual tax-deductible dues donation: **Golden Horseshoe Membership - \$100 per year** (includes shirt, ball cap, subscription to newsletter publication, online brief newsletter, entry in all clinics / events / trainings, awards / gifts)

**Leadership Role in the Organization:** \_\_\_\_\_

Dues Donation: \$\_\_\_\_\_ Membership Year: \_\_\_\_\_ Shirt Size: \_\_\_\_\_

**ADDENDUM C: PRO BONO PROFESSIONAL VOLUNTEER APPLICATION**

**I Want to Provide On-Call Pro Bono Professional Volunteer Services**

**My Related Expertise / Interests:**

- a.) Pro Bono Construction / Barn Repair / Labor: \_\_\_\_\_
- b.) Pro Bono Office Work: \_\_\_\_\_
- c.) Pro Bono Newsletter Publication / Social Media: \_\_\_\_\_
- d.) Pro Bono Donor Relations / Thank You Notes: \_\_\_\_\_
- e.) Pro Bono Arts Director / Media Relations / Social Media / Web Design \_\_\_\_\_
- f.) Pro Bono Tshirt / Logo Promotional Printing: \_\_\_\_\_
- g.) Pro Bono Hoof Care / Farrier / Farrier Apprentice: \_\_\_\_\_
- h.) Pro Bono Veterinary Care / Veterinary Technician / Veterinary Assistant: \_\_\_\_\_
- i.) Pro Bono Events Planner: \_\_\_\_\_
- j.) Pro Bono Accounting / Book-Keeping / Tax Preparation: \_\_\_\_\_
- k.) Pro Bono Fundraising / Major Gifts Management: \_\_\_\_\_
- l.) Pro Bono GuideStar / Grants Reporting: \_\_\_\_\_
- m.) Pro Bono Horse Transport / Hauling: \_\_\_\_\_
- n.) Pro Bono Operations / Inventory Management (hay / supplies): \_\_\_\_\_
- o.) Pro Bono Emergency Horse / Barn-Sitting / Feeding: \_\_\_\_\_
- p.) Pro Bono Natural Horsemanship Training / Exercise / Riding: \_\_\_\_\_
- q.) Pro Bono Equine Assisted Learning Facilitator / Assistant: \_\_\_\_\_
- r.) Pro Bono Program Development / Manager in Equine Assisted Learning / Therapy: \_\_\_\_\_
- s.) Pro Bono Consultant in EAGALA / PATH Intl.: \_\_\_\_\_
- t.) Other: \_\_\_\_\_

**Pro Bono Professional Volunteers** are not required to join the organization with annual membership dues, but are encouraged to do so, in order to be added to our contact list for newsletter publications and invitations to all events throughout the year.

**Pro Bono Professional Volunteers** are required to be over the age of 18, carry their own liability and medical insurance, provide their own transportation, and attend quarterly Board of Directors Meetings at least twice a year, spring and fall, to talk about their projects. They may be required to provide mentorship to DHC Volunteers, Coordinators, and Chair Persons as needed.

**Pro Bono Professional Volunteer** hours range from a one day project, to an ongoing annual project. Service hours, planning and preparation meetings, activities and events, evaluations, and other duties assigned may vary between 3 to 300 hours per year. **Pro Bono Professional Volunteers** are not compensated monetarily, as this is a conflict of interest with our I.R.S. 501(c)3 status. However, they are given automatic Golden Horseshoe Membership for their year(s) of service, including a tshirt, ball cap, subscription to the online brief newsletter, subscription to the newsletter publication, and free entry to all clinics, trainings and events. They may be eligible for scholarships, travel stipends for conferences / clinics, awards / gifts, riding experiences, as applicable.

Pro Bono Professional Role in the Organization: \_\_\_\_\_

Optl. Dues Donation: \$ \_\_\_\_\_ Membership Year: \_\_\_\_\_ Shirt Size: \_\_\_\_\_